

**MINUTES OF THE MEETING OF THE  
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
OCTOBER 12, 2022**

**I. CALL TO ORDER**

The meeting was called to order by President Hoyle at 7:03 p.m.

**II. ROLL CALL**

Upon roll call, the following Trustees were present in person: Trustee Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson, Sharon Karpiel, Dave Strutzel, and Natalie Valenti. . Also Present: Director Timothy Jarzemsky.

**III. PUBLIC DISCUSSIONS**

**IV. APPROVAL OF AGENDA**

The October Board Meeting Agenda was reviewed. Trustee Dixon moved, and Trustee Dhiman seconded **the motion**, that the agenda of the October 12, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

**V. APPROVAL OF MINUTES**

The minutes of the September Board meeting were reviewed. Trustee Strutzel moved, and Trustee Dixon seconded **the motion**, that the minutes of the September 14, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

**VI. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Strutzel seconded **the motion**, that the Board approve the payment of bills for the month of September, 2022, in the amount of \$109,671.64 and the transfer of approximately \$342,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Strutzel, Hoyle, Dixon, Valenti and Dhiman.

**VII. REPORTS**

**LIBRARIAN'S REPORT**

Director Jarzemsky reported on events that took place at the library during the month of September. Fifteen patrons joined us on September 19<sup>th</sup> for an evening with local author William Hazelgrove who discussed his latest narrative non-fiction book, Writing Gatsby; the story of how the great American novel was written. Books were available to purchase and signed by the author. 100 children participated in the "Teddy Bear Indoor Scavenger Hunt" that took place September 9<sup>th</sup>-29<sup>th</sup>; 15 various sized Teddy Bears are displayed throughout the Youth Services Department. Once participants locate them all, they can receive a sticker from staff at the Youth Services Desk. Lori Lorenz, Youth Services Assistant, and Kandy Jones, Youth Services School Liaison, attended District 13 Curriculum Night on September 15<sup>th</sup>; 80 patron visited the library table. BPL was a drop-off location for National Hunger Action Month (Go Orange for Hunger) campaign with the Northern Illinois **VII.**

## **REPORTS (Continued)**

Food Bank and other village partners. BPL collected over 30 boxes of food. Beth Dover, PR/Marketing Coordinator, Abby Budzynski, Adult Services Department Head, and Liz Scanlan, Circulation/Technical Services Aide, worked at Septemberfest on September 10<sup>th</sup>. They provided information and gave away lots of prizes, including 220+ Fun Barrels (barrels of monkeys) left over from the 2020 Summer Reading program. The Fun Barrels, as well as our new branded Plinko game, were big hits with kids of all ages. The total number of registered Bloomingdale Library cardholders for September is 12,592. This includes 7 patrons that registered for library cards online. 4 patrons from non-SWAN Illinois libraries registered their cards at Bloomingdale in September. Adult Services has many popular ongoing programs that are always very popular: Genealogy Club, Great Decisions, Historical Book Group, and Monday Night Page Turners. Three patrons used the new BPL Calming Space in the month of September. September 9<sup>th</sup>, 20 participants attended a Teddy Bear themed story time that included stories, songs and crafts. When the program ended, children received a blanket for their stuffed friends, tucked them into bed and left them to sleepover night at the library. The animals were photographed throughout the library doing various shenanigans. Kandy Jones, School Liaison, has been very busy this month attending and visiting lots of schools in Bloomingdale.

### **MONTHLY STATISTICS**

Attachment D shows the activities for the month of September. Total circulation for the month of September was 19,578. This includes 1,134 items checked out by patrons from other libraries. eBooks, audiobooks, and video games are all up.

### **STANDING COMMITTEES**

**PERSONNEL** – No report.

**POLICY** – Director Jarzemsky updated the sub-committee on the process of reviewing the BPL policies that need updating.

**FINANCE** – Director Jarzemsky, Treasurer Johnson and Vice-President Valenti went to Chase Bank in Bloomingdale to update the account.

**BUILDING AND GROUNDS** – The upstairs public washroom renovations are now complete.

### **LIAISON REPORTS**

**SWAN/RAILS** – Director Jarzemsky attended a SWAN Board meeting in September.

**VILLAGE** – Vice-president Valenti gave a verbal update about the Village.

**FRIENDS OF THE LIBRARY** – There is a meeting on October 26<sup>th</sup> and the Friends have two new officers who will be taking over the Friends. Trustee Valenti will be stepping down.

**BIG** – The next BIG meeting is October 27<sup>th</sup> at Bloomingdale School District 13. Director Jarzemsky will be present. Jamie Schingoethe, Business Office Assistant Department Head, will email the Board to see who wishes to attend.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**INVESTMENT OF PUBLIC FUNDS REPORT FOR JULY-SEPT.**

As required by State Statute, a quarterly investment report is required to be provided to the Library Board. The quarterly report shows exactly where all the funds of the Library are invested. The report was reviewed by the Board.

**APRIL 2023- CONSOLIDATED ELECTION**

BPL has three (four year) terms and two (two year) terms up for election. Director Jarzemsky provided the 2023 candidate's guide to the Board.

**UPDATED LIBRARY MAP**

Attachment G is an updated upstairs and downstairs map. This will be posted for the public. Director Jarzemsky thanked the staff for all their hard work on this.

**COMMEMORATIVE BRICK PROGRAM- BRICK FINDER**

Attachment H is an update brick finder map. There are three locations in the Village that the commemorative bricks are located: the library, golf course and Old Town. The Library created a brick map so patrons can easily find bricks that are installed at BPL. The bricks were moved during the construction of the Froio Memorial Garden, at that time staff were tasked with recreating a list and map. Director Jarzemsky thanked the staff from the Business Office, Computer Services and Maintenance Department for their hard work on this.

**2021/2022 AUDIT APPROVAL IN NOVEMBER- DRAFT TO BE RELEASED SOON**

At the November Board meeting, Courtney Clement from Lauterbach & Amen, LLP will be present to present the audit to the Board.

**X. ANNOUNCEMENT**

**Halloween Party-** The Board is invited to attend the Village-wide Halloween Party on 10/22/22. Library portion of the event is from 11-2 p.m.

**VFW Winter Coat Drive-** BPL is a drop-off location for the winter coat drive.

**XI. Adjournment**

Trustee Valenti moved and Trustee Dixon seconded **the motion** to adjourn the October 12, 2022 Library Board meeting at 7:50 p.m. The motion carried by voice vote.

Respectfully submitted,                      Minutes approved by:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Date: \_\_\_\_\_  
(Minutes recorded by Jamie Schingoethe)